

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: September 15, 2014  
Time: 7:00p.m.  
Type: Regular Meeting  
Location: District Library

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Minutes of Regular Board of Education Meeting September 15, 2014

Board Members Present: Mrs. Janine Thomas, Vice-President, Mr. Philip Jessen, Mr. Adam Fish, Mr. Ronald Smith and Mr. Brian Getty, President (arrived about 7:10 pm)

Board Members Absent: none

Guests: Peggy Lynch, Mykaila Beebe, Victoria Euber, Roxanne Peck, Jillian Smith, Gary Burch, Jr., Bonnie Winchester, Sean Farley and Russell Wade

1. Call to Order and Pledge of Allegiance
  - Vice President, Board of Education at 7:00 pm, Mr. Getty took over the meeting at 7:10 pm
2. Prayer
  - Mr. Smith
3. Welcome
  - 3.1 Public to be Heard: Items that are reserved for discussion in Executive Session include:
    - ✓ Matters which may disclose the identity of a law enforcement agent or informer;
    - ✓ Any current or future investigation or prosecution;
    - ✓ Proposed or pending litigation;
    - ✓ Collective negotiations;
    - ✓ The medical, financial, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
    - ✓ The preparation, grading or administration of examinations; and
    - ✓ The proposed acquisition, sale or lease of real property or the proposed acquisition of securities
4. Review and Approval of Minutes
  - 4.1 Minutes from the Regular Board of Education Meeting, held on Monday, August 18, 2014. The Board of Education approved the minutes from the Regular Meeting of the Board of Education, held on August 18, 2014 with one change. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
5. Review and Approval of the District's Financial Reports
  - 5.1 Treasurer's Report
  - 5.2 Warrants
  - 5.3 Cafeteria Report

The Board of Education approved the financial reports as presented. Motion made by Mr. Jessen and seconded by Mr. Fish. Approved 4-0.
6. Superintendent's Report
  - Opening Day: I would like to thank the members of the Board of Education for attending the reception / welcome period of our Opening Day. I really believe that your attendance at this event speaks to your level of dedication to the district and displays a strong showing of support for our faculty and staff. I would also like to thank our custodial staff for all their hard work in preparing the facilities for September. I can't remember a time in which the building and grounds looked as good as they did on the 2<sup>nd</sup>.
  - Enrollment: As of Friday, September 12<sup>th</sup>, our enrollment is up to 489 students. Last month our enrollment was at 469.

- SUNY Adirondack: Last week President Duffy's office from SUNY Adirondack contacted me and asked to schedule a meeting. On October 9<sup>th</sup>, President Duffy and myself will be meeting to discuss opportunities for our students at SUNY Adirondack.
- NYSCOSS Conference: The annual New York State Council of School Superintendent's conference will be taking place on September 21<sup>st</sup> through the 23<sup>rd</sup>. Along with some of the other Superintendent's in Washington County and Jerry Steele, I will be presenting on the success of our County Collaborative. The presentation is on the 22<sup>nd</sup>.
- AASBA Dinner: The first meeting of the Adirondack Area School Board Association is scheduled for September 23<sup>rd</sup>. Regent Dawson and Deputy Commissioner Tangorra will be in attendance. If you are interested in attending, please let me know ASAP as the deadline to reserve a spot is tomorrow.
- October 2<sup>nd</sup> is the next week of the Washington County Collaborative.

## 7. Building Principals and Department Supervisor Reports

### 7.1 Buildings and Grounds Report: Mr. Gary Jones

- New boards on benches by small field
- Painted garage, kick board inside of dug outs
- Added red slate dust to baseball and softball fields and re-edged both fields
- Shingles on boys dug out and repaired
- Replaced faucets and drinking fountains in downstairs elem. class rooms
- Replaced broken toilet and flange in downstairs elem. bathroom
- Well seal was replaced on well #1, by Leise Well Drilling, per DOH recommendations
- New manhole cover was put in place to help protect well seal
- Replaced all of old EXIT signs with new energy efficient LED signs – about 8 of them
- Stair treads for elem. hallway just came in and will be replaced during Christmas break
- Roof repaired over kitchen by Henderson Johnson
- A/C in the DL room

### 7.2 Middle/High School Report: Mr. Brian George

- Middle/High School Enrollment – 260 students
- AP US History- 12 Students enrolled
- Virtual AP Program – 4 Students enrolled in classes - 3 AP Psychology, 1 Comp. Gov't. Partnering with Ulster county BOCES – students can choose from 6 online AP courses- Art History, Comparative Government and Politics, Computer Science, Human Geography, Psychology and Statistics. Students are issued a Dell Latitude 3300 laptop preloaded with course software and provided with wireless internet access if necessary.
- Distance Learning- 19 students enrolled in at least 1 Distance Learning Class - 25% of 11<sup>th</sup> & 12<sup>th</sup> Graders taking at least one DL Class. Courses- French II, Intro to Psychology (HVCC), Music in Our Lives, English 101/108 and Nanotechnology
- College Courses - 25 Students enrolled in at least 1 College Level Course 33%; 30 Students (40%) – enrolled in AP or College Level Courses who can earn college credit English 101/108, Math 121/125, Spanish 201/202, LAS, Intro to Psychology Partnering with 3 Different Colleges – Adirondack, Plattsburgh and Hudson Valley
- “Act With Respect Always” – Rich Johns retired Social Studies Teacher and Varsity Tennis and Girls Basketball Coach presented to Middle and High School Students on September 9<sup>th</sup> and 10<sup>th</sup>

### **Upcoming Events:**

- September 18<sup>th</sup>: Open House (Pre-K – 12) 5:30-7:00pm
- September 26<sup>th</sup>: FFA Chicken BBQ
- October 7<sup>th</sup>: School Picture Day
- October 10<sup>th</sup>: Superintendent's Conference (No Classes in Session)
- October 12<sup>th</sup>: Car Show
- October 13<sup>th</sup>: Columbus Day – No School
- October 18<sup>th</sup>: Hartford SPUD Run
- November 7<sup>th</sup>: Emergency Release Day (2:00 pm dismissal)
- November 10<sup>th</sup>: Superintendent's Conference Day (No Classes in Session)
- November 11<sup>th</sup>: Veterans' Day – No School
- November 21<sup>st</sup>: 6<sup>th</sup> Grade Pig Roast
- November 21<sup>st</sup>: Parent-Teacher Conferences (11:30 dismissal K-8)
- November 24<sup>th</sup>: Parent-Teacher Conferences (11:30 dismissal K-8) \*\*Evening conferences until 6:00
- November 25<sup>th</sup>: Parent-Teacher Conferences (11:30 dismissal K-8)

- 7.3 Elementary Report: Mrs. Bethellen Mannix
- New Pre-K, Kindergarten and Transfer Students/students exited
    - 19 (3 with IEP's)
    - 6 students (grades 1, 2, 3, 4) transferred out
    - MS/HS IEP students transferred in = 3
  - Student Recognition
    - Crandall Public Library summer reading program participants (elementary): Audrey and Nate Fiske, Mia Amato, Ethan and Amelia Parker, Theodore and Gabby Gordon, Deon Sanders, Levon Brooking, Kegan Bryant, Grace and Nicholas Barber, Jady Fish, Brett Webster
  - Kindergarten Orientation – August 27<sup>th</sup>
    - Thank you to staff who attended – Kristy, Wendy, Linda, Melissa, Janet, Melanie, Misty, Amber, Megan, Andy Capone, Heather Holl, Ronda Parshall, Donna Cater
    - Everyone except 2 families came to Orientation
  - Upcoming Events:
    - Open House - Thursday, September 18<sup>th</sup> – 5:30-7 PM
8. Old Business: *There is no old business to conduct*
9. New Business
- 9.1 Surplus Property – Textbooks: Ms. Rebecca Harke has forwarded a letter to the district seeking to identify forty-five (45) science textbooks as surplus property as the books no longer meet the state standards. The Board of Education identified the listed textbooks as surplus property and allowed for their proper disposal (*recycling*). Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 9.2 Appointment – Teacher Aid: With the retirement of Mrs. Rita Swezey, the district has a vacant teacher aide position that needs to be filled. During the 2013-2014 school year, Mrs. Jodie Baker served as a long-term substitute for this position and Mrs. Mannix has recommended her as a full-time hire. The Board of Education appointed Mrs. Jodie Baker to the position of Teacher Aide, effective September 2, 2014, and with a starting salary of \$14,635. Motion made by Mr. Jessen and seconded by Mr. Smith. Approved 5-0.
- 9.3 Appointment – Long-term Substitute Teacher Aide: With Mrs. Stephanie Chadwick electing to take a yearlong leave of absence, the district is in need for a long-term substitute. Mrs. Mannix and Mr. George conducted a number of interviews and have recommended Mrs. Mary Brady to fill the leave. The Board of Education appointed Mrs. Mary Brady as a long-term substitute Teacher Aide. The position becomes effective September 4, 2014 and will terminate on or about June 26, 2015. The salary for the year will be \$14,635 (*pro-rated for the later start date*). Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 9.4 Appointment – Boys' Modified Basketball Coach: Mrs. Wendy Harrington has submitted a letter of interest for the vacant Boys' Modified Basketball Coach position. Her candidacy as a coach is supported by both Coach Sutliff, the Boys' Varsity Coach and Mr. Capone, the District's Athletic Director. The Board of Education appointed Mrs. Wendy Harrington as the Modified Boys' Basketball Coach for the 2014-2015 school year. The associated stipend will be per the Contract of Agreement with the Hartford Faculty Association. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 4-1-0. Mr. Getty abstained.
- 9.5 Appointment – Girls' JV Basketball Coach: Mr. Jason Johnson has submitted a letter of interest for the vacant Girls' JV Basketball Coach position. His candidacy as a coach is supported by both Coach Harrington, the Girls' Varsity Coach, and Mr. Capone, the district's Athletic Director. The Board of Education appointed Mr. Jason Johnson as the JV Girls' Basketball Coach for the 2014-2015 school year. The associated stipend will be per the Contract of Agreement with the Hartford Faculty Association. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.
- 9.6 Superintendent's Goals: Included within the Board of Education packet is a copy of the proposed goals for Mr. Cook for the 2014-2015 year. The Board of Education approved the proposed goals for the Superintendent of Schools. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.

9.7 Appointment – Girls’ Modified Basketball Coach: Mrs. Kristilyn Breault has submitted a letter of interest for the vacant Girls’ Modified Basketball Coach position. Her candidacy is supported by both Coach Harrington, the Girls’ Varsity Coach, and Mr. Capone, the district’s Athletic Director. The Board of Education appointed Mrs. Kristilyn Breault as the Modified Girls’ Basketball Coach for the 2014-2015 school year. The associated stipend will be per the Contract of Agreement with the Hartford Faculty Association. Motion made by Mr. Jessen and seconded by Mr. Smith. Approved 5-0.

10. Executive Session – The Board of Education adjourned at 7:27 pm to Executive Session. Motion made by Mr. Jessen and seconded by Mrs. Thomas. Approved 5-0.

Mrs. Thomas pointed out to the board that there is another Hartford graduate that has written a children’s book, Ms. April Jordan.

11. Adjournment – 8:05 pm motion by Mr. Jessen and second by Mrs. Thomas to return to open session. No further action would be taken by the Board of Education Board adjourned at 8:06 pm on a motion from by Mr. Jessen and second by Mrs. Thomas. Approved 5-0.

Respectfully submitted,

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Marjorie M. Durling  
District Clerk